**Forwarding Letter by the Affiliating Institution**

*(By Head of the University/College/Institution)*

The Deputy Director

NIS Division

Indian Council of Social Science Research (ICSSR) JNU Institutional Area

Aruna Asaf Ali Marg, New Delhi - 110067

The (Name of the organization) forwards application of

(Name of the Convener) for the financial assistance for organizing seminar/conference on the theme -

with an undertaking that this organization agrees to administer and manage the ICSSR Seminar Grant and provide basic infrastructural facilities for the above-mentioned seminar.

The institution shall be responsible for submitting the audited statement of accounts and utilization certificate for the grant received by it, for this purpose.

**Signature of the Director of the Institute /**

**Registrar/ Principal (with name and stamp)**

**Place: Name:**

**Date:**

**Designation:**